



American Postal Workers Union, AFL-CIO

1300 L Street, NW, Washington, DC 20005

To: Local and State Presidents
Regional Coordinators and Resident Officers
National Business Agents
National Advocates

From: Mike Morris
Director, Industrial Relations

Date: May 3, 2011

Re: New Grievance Appeal Address

Brothers and Sisters:

Beginning May 15, 2011, APWU officers will send MANAGEMENT grievance appeals to a new address. This includes all appeals to Step 3 (including employee claims) and all appeals to arbitration, including direct appeals. The USPS is closing its five grievance processing centers in the field and will be consolidating their grievance processing at a single National Grievance/Arbitration Processing Center. Remember that these appeals are time-sensitive.

Locals please note that addresses for copies and files that you currently send to your NBAs will remain unchanged.

Effective May 15, the new Management address is:

**Collective Bargaining and Arbitration
ATTN: Appeals/LR Service Center
United States Postal Service
P.O. Box 23788
Washington, DC 20026-3788**

All Locals and NBAs should adjust your records so that these important time-sensitive appeals are sent to the correct address. (NBAs: Please inform your secretaries the Step 3 CAS System is currently being upgraded to include the new address.) The USPS has assured me that any appeals that are inadvertently mailed to a closed Area Grievance/Arbitration Processing Center will be date-stamped and forwarded. Notwithstanding this assurance, please update your records accordingly in preparation.

Thank you for your attention to this important matter.

Mike Morris